



**Request for City Council Committee Action
From the Department of Finance and Property Services**

Date: January 21, 2014

To: Honorable John Quincy, Chair Ways & Means Committee

**Subject: Amendment No. 1 (Final) – Bloom Engineers & Associates
Fire Station No. 5 and Fire Station No. 7 Remodeling Engineering Services**

Recommendation:

That the proper City Officers be authorized to execute Amendment No. 1 (Final) to Contract No. C-35933, with Bloom Engineers & Associates. The total amount of Amendment No. 1 is \$10,000.00. Therefore, the current contract amount of \$50,000.00 would be increased for a revised contract amount of \$60,000.00. The original Project Budget (Fund 04100 Department 9010923 Project Number CPD011217) is adequate for Amendment No. 1 (Final); therefore no additional appropriation is required.

Previous Directives:

- None. This was originally a Professional Services Contract under \$50,000.

Prepared by: Brian Millberg, Energy Manager 673-3024

Approved by:

Kevin Carpenter, Chief Financial Officer, Finance and Property Services

Paul Aasen, City Coordinator

Presenters: Brian Millberg, Energy Manager, Finance and Property Services

Reviews

Permanent Review Committee (PRC):	Approval <u>Yes</u> Date <u>12/12/2013</u>
Civil Rights Approval	Approval <u>NA</u> Date _____
Policy Review Group (PRG):	Approval <u>NA</u> Date _____

Financial Impact

No financial impact

Community Impact

Eco-Focused

Livable Communities, Healthy Lives

Background/Supporting Information

Contract C-35933 with Bloom Engineers was originally set up in July, 2013 at a maximum of \$50,000 to cover the engineering consulting services required to redesign the HVAC systems at Fire Station No. 7. The scope of the project grew significantly when it was decided in September, 2013 to commit to a full redesign of the interior space of the fire station. The scope change was expected by the City and Bloom Engineers to still meet the \$50,000 cap of the contract. Due to numerous discussions and design changes requested by the City to the design of the kitchen space at the station, Bloom Engineers will need to bill for additional engineering hours before the project is completed.

.

Amendment #1

Amendment #1 is for a significant increase in project scope that was unforeseen at the time of awarding the contract. These changes include updating bathrooms to achieve gender equity, remodeling of kitchen space, and replacement of lighting and ceiling tiles in all affected areas. This is the final amendment to Bloom Engineers, as the only engineering hours remaining to be billed are for construction oversight once the remodeling project construction begins in 2014. The Permanent Review Committee approved raising the contract amount at their December 12, 2013 meeting from \$50,000 to \$60,000 to cover the change in scope.

Recommendation

Therefore, we are requesting that the current contract with Bloom Engineers be amended and increased by a total of \$10,000 for a revised contract amount of \$60,000. The construction contingency provided as part of the original Project Budget (Fund 04100 Department 9010923 Project Number CPD011217) is adequate for Amendment No. 1; therefore no additional appropriation is required.